

City of Skyline

City Council Meeting Agenda

January 8th, 2024/ 6:45 PM / Skyline City Hall

COUNCIL ATTENDEES: Mayor Paige Attarian, Lon Whitehead, Eric Manske, Michelle Kotila, Shirley Piepho

Guests: Janet Nelson, Brian Powers, Brian Petzel(ISG)

Via Google Meet: Charlie Berg, Kelly Evans

Agenda:

- ❑ Meeting called to order by Mayor Attarian at 6:45 pm
- ❑ Pledge of Allegiance performed by all in attendance
- ❑ Public Forum-Nothing to report.
- ❑ Well house project update-See below in new business for information regarding well house.
- ❑ Water Tower/Monopole update-Kelly Evans states that all three cell phone companies have confirmed agreements for equipment relocation from the old water tower to the new monopole. No schedule of when this will occur has been determined.
- ❑ Skyline Cooperative-Janet Nelson is present from the Skyline Cooperative. She states that the cooperative is updating the Skyline Resident spreadsheet. Mary Dowd is creating a letter that will go out to all residents that explains the role of the cooperative, the Board of Director information, and how to contact the Skyline Cooperative.
- ❑ Mayor Attarian added two items to the January agenda under new business. Motion to approve the January agenda and its changes and the December Meeting minutes was made by Shirley, seconded by Michelle. Passed unanimously. .
- ❑ City Clerk Report-A non-resident has requested to rent the hall on a monthly basis for a sewing group. Marnie will contact the individual and discuss terms of usage and see if these terms will work for their group.
- ❑ City Treasurer Report-Lon distributed a treasurer's report. December receipts are \$65340.11, total payables are \$77736.80. Total Fund Balance is \$1,150,460.90. Balance of funds for the Water Tower/Pump House project is \$623,767.09. Motion to approve treasurer report and pay the bills made by Shirley, seconded by Steve. Passed unanimously.
- ❑ Water and garbage bill list-Marnie will send letters to individuals with over 90 days. Marnie will be sending certified letters to individuals with balances over 90 days that their water will be shut off on February 1st, 2024 if payment is not received.

Departmental Reports

- ❑ Water Department-Steve states that he and Charlie will work on creating a list of needs with regards to pads, wiring and meters during the next meter read in order to assure that issues are addressed.
- ❑ Street Department-Eric states that he does not have anything to report.
- ❑ Parks and Playground Department-Michelle states that she does not have anything at this time. Shirley asked if anyone would like to assist in raising funds for playground updates. Michelle states that as of now, no one has stepped up at this time. Shirley states that the cooperative may assist in spearheading a fundraiser. Shirley states that she will reach out to members of the Cooperative to see if they can get the ball rolling.
- ❑ Public Safety-Shirley states that there are not enough street lights in Skyline. She states that she will call Xcel to get a quote on adding more street lights in Skyline.

Old Business:

New Business:

-Proposal Request 3 for the water treatment system improvement project to add a paper chart recorder to record the elevated tank level. Contractor felt that there was an overpayment on the first payment, and that amount was reconciled. The amount of payment #3 is \$13203.93. Motion to approve payment #3 made by Michelle, Shirley seconded. Motion passed unanimously.

-Quote from General Construction Services to install a thermometer with a transmitter to the water tower. Kelly Evans got a quote for the thermometer with a transmitter, the cost is \$8375.00. Brian Powers states that he searched for a device that could serve as a thermometer with a transmitter \$349 and one is \$279. This device would tap into the existing system to monitor the temperature. Kelly is going to send Brian Powers' information to the contractor to see if the device that he searched would be adequate. Brian Powers' requested a chart recorder to monitor activity of the water tower. A new recorder cost \$7793.00, using the existing recorder and modifying it for the new tower would cost \$2870.00. Brian and Kelly will communicate with one another on how to proceed with what is the best solution to continue to monitor the water tower.

City Attorney (New)-Current attorney Ken White has been covering as attorney but is leaning towards retirement. Mayor Attarian has reached out to the Blue Earth County Attorney David Frundt to take over the attorney duties. She has not received a call back.

Discuss the dates for 2024 meeting dates and times-The October and November meetings fall on holidays. The alternative dates will be October 15th, 2024 and November 12, 2024.

Motion to adjourn made by Steve at 8:00 pm, seconded by Eric. Passed unanimously.