

# City Council Meeting Minutes

November 13, 2023/ 6:45 PM / Skyline City Hall

COUNCIL ATTENDEES: Mayor Attarian, Steve Romnes, Lon Whitehead, Shirley Piepho, Eric Manske

Guests:

Via Google Meet: Charlie Berg, Nancy Kluck

## **Agenda:**

- ❑ Meeting called to order by Mayor Attarian at 6:45 pm
- ❑ Pledge of Allegiance performed by all in attendance.
- ❑ Public Forum-Nothing present for the public forum.
- ❑ Water Tower Update-The tower is up and running with no issues.
- ❑ Pump house Update-Materials have been ordered and some have started to be delivered.
- ❑ Monopole Update(added at the time of meeting)-The concrete has passed the strength test. The monopole will begin being constructed on Wednesday, November 13. Once erected the cell tower companies can begin the switch from the old water tower to the new monopole.
- ❑ Approve Agenda and Minutes-Shirley motioned to approve agenda, Eric seconded. Passed unanimously.
- ❑ City Clerk Report-JR Bruender has sold the Port-O-Potty portion of their business. I have shared the new contact information with Michelle. Does Skyline want to participate in the Christmas light collection this year? The council decided that they would like to participate in the program. Marnie will notify the county of this decision and send information to residents.
- ❑ City Treasurer Report-Lon presented members present with the October Treasurer's report. October 2023 total receipts \$35,443.14, Total Payables \$52,871.00. Total Fund Balance for October 2023 is \$1,287,591.64. Balance of funds for the Water Tower/Pump House project is \$860,892.48. Shirley motioned to accept the treasurer's report and to pay bills, Eric seconded, passed unanimously.
- ❑ Water and garbage bill list-Review by council members. Marnie will call LJP next week to see if any additional payments have been posted. Over 90 day accounts will be sent to Blue Earth County to be added to property taxes. Marnie will send letters of notification to the residents.

## **Departmental Reports**

- ❑ Water Department-Steve placed markers on all of the fire hydrants to mark them clearly for snow removal. Charlie states that one meter needs to be replaced and multiple pads that need to be evaluated.
- ❑ Street Department-Eric states that the snow removal contract is up after this season. He is going to evaluate costs this year. If rates are fair, he is going to negotiate a new contract with them right away. Eric states that he will place roadway

marking reflectors around Skyline to mark the roads for snow plows. Eric will be renting a wood chipper, he is going to take some of the low hanging branches and run them through the wood chipper. Steve is going to do branch removal around the water tower.

☐ Parks and Playground Department-The port-o-potty company used by the City of Skyline has changed hands, Michelle has contacted the new company for future services. Michelle has someone lined up to remove old and dying weeds from the area around Vetter Park in the Spring. Michelle continues to seek volunteers to spearhead a fundraising campaign to raise funds to update the playground equipment, i.e. set up a Go Fund Me account.

☐ Public Safety-Shirley states that she does not have anything to discuss at this time.

### **Old Business:**

-Special Tax assessment-Overdue water bill to property tax. Marnie will submit bills to the county after verifying with LJP that no new payments have been made.

### **New Business:**

-Work Change #1 Water System Improvements. The contractor states that the flow meter will be positioned in a vertical pipe. Based on shop drawings provided, it appeared the direct mounted readout could not be rotated, and the screen would be viewed at a 90 degree angle. Therefore, it was requested the contractor provide an option to remote mount the flow meter readout. Shirley motioned to accept change order #1, Eric seconded. Passed unanimously.

-Deer Feeding Ordinance(Added at the time of the meeting)-Mayor Attarian proposed an ordinance on deer feeding, she will draft an ordinance and present it to the council during the December meeting.

Motion to adjourn made by Shirley at 7:38 pm, Eric seconded. Passed unanimously.