

City of Skyline

# City Council Meeting Minutes

September 11, 2023/ 6:45 PM / Skyline City Hall

COUNCIL ATTENDEES: Mayor Attarian, Steve Romnes, Lon Whitehead, Shirley Piepho, Eric Manske, Michelle Kotila

Guests: Shannon Sweeney (David Drown Associates)

Via Google Meet: Nancy Kluck, Charlie Berg, Micki Schaefer

## **Agenda:**

- ❑ Meeting called to order by Mayor Attarian at 6:45 pm
- ❑ Pledge of Allegiance performed by all in attendance
- ❑ Public Forum-No public comments
- ❑ Water Tower Update-The water tower is up and running. Obligations related to the water tower have been fulfilled.
- ❑ Pumphouse Update-Pre-construction meeting was held, Wednesday, September 6th. There is no start date determined at this time. Contractors do not foresee any problems with construction at this time. 400 amp service will need to be brought into the pump house.
- ❑ Monopole Update-The base has been poured and will need to cure for two weeks. Once cured, construction will begin. Upon completion clean up of the construction area will begin. Clean up, grass planting, etc. is expected to begin in the Spring of 2024.
- ❑ Approve Agenda and Minute-Steve motioned to approve the meeting agenda and the August minutes, Michelle seconded, passed unanimously.
- ❑ City Clerk Report-Nothing to report.
- ❑ City Treasurer Report-Lon supplied council members with a treasurer's report. Total receipts for August 2023 \$137,308.10. Total payables were \$68,493.98. Total fund balance \$1,011,114.48. Balance of funds for the Water Tower/Pump House project are \$485,340.31. Steve motioned to approve the treasurer's report and to pay outstanding bills, Michelle seconded. Passed unanimously.
- ❑ Water and garbage bill list-List provided to council members for discussion. Marnie will send letters to residents with accounts over 90 days.

## **Departmental Reports**

- ❑ Water Department-Meters will be read this Friday. Two meters are needing replacement. Steve is working with residents to complete this project.
- ❑ Street Department-Eric states that he painted the directional arrows on the road near Vetter Park and states that he is working to have thick white lines painted at the Stop signs near Vetter Park.

- ❑ Parks and Playground Department-Michelle states that she is working on grant opportunities for park and equipment enhancements and maintenance.
- ❑ Public Safety-Shirley states that she has had comments regarding excessive speeding. This is an issue that has been recurrent.

### **Old Business:**

(Item added at the time of meeting) Clean up date is on September 23. They will pick up at resident's driveways.

### **New Business:**

-Proposed Tax Increase for 2024-Shirley motioned a preliminary tax increase of 20%, Eric seconded motion. Passed unanimously.

-Payment #8/Acceptability of Work/Acceptance Letter on Water Tower project-Motion to pay payment #8 in the amount of \$48,915.58 made by Eric, seconded by Steve, passed unanimously.

-Resolution Authorizing the Issuance, Sale and Delivery of a \$450,000 General Obligation Water Revenue Note, Series 2023A and Loan Agreement (this is approved in the resolution so no separate action is needed). Shannon Sweeney from David Drown Associate was present to discuss the bond fees and use. Security Bank will be the bond lender. Shannon recommends this lender because they offer the best rate and payments. Closing will be on September 21, 2023. On or around that date a check will be issued to the City of Skyline. Mayor Attarian introduced resolution 2023-3 to accept terms of bond. Steve motioned to create Resolution 2023-3, Michelle seconded. Passed unanimously.

-WEB contract (Added at beginning of meeting by Mayor Attarian)-Mayor Attarian reviewed the WEB contract for updating the pump house with the council prior to signing and submitting contracts to ISG.

-Due to Columbus Day holiday on October 9th. The council meeting will be held on Tuesday, October 10th, 2023.

Motion to adjourn made by Steve Romnes at 7:29 pm, Michelle Kotila seconded. Passed unanimously.