

City of Skyline

# City Council Meeting Minutes

December 12th, 2022 / 6:45 PM / Skyline City Hall

COUNCIL ATTENDEES: Mayor Paige Attarian, Steve Romnes, Jason Hamond, Eric Manske, Lon Whitehead

Guests: Mariylin Schuenenman, Laura Peterson

Via Google Meet: Charlie Berg, Nancy Kluck, Kelly Evans, Micki Schaffer

## Agenda:

- ❑ Meeting called to order 6:45 pm by Mayor Attarian
- ❑ Pledge of Allegiance performed by all in attendance
- ❑ Public Forum-Marilyn Schuenenman asked about water tower progress. Mayor Attarian states that the tower is complete with the exception of the SCADA unit, this is delayed due to product availability.
- ❑ Motion to approve December agenda and November meeting minutes made by with changes to the agenda were made by adding City Attorney, Plunketts contract and change order #2. Jason motioned to approve the December agenda and the November meeting minutes, Eric Manske seconded. Passed unanimously.
- ❑ Water Tower Project update-Kelly Evans states that the change order #3 has been requested, this change order is regarding the SCADA system (the brains of the water tower). The SCADA unit is not available due to manufacturer delay. Kelly explains that they do not have a specific date of when the unit will be shipped. The change order is just having the City of Skyline acknowledge that there will be a delay of receiving the SCADA unit. Kelly confirmed that the contractor ordered the unit on time, thus fulfilling their obligation to the City of Skyline. This is to serve as an acknowledgement and Kelly explained that it is not required, but that he is recommending signing the change order. Kelly Evans states that ISG is continuing to work on the pumphouse plans, but they are not complete. Kelly explained that several weeks ago the old water tower pump failed and needed to be replaced. The company ended up using the new pump that will be used for the new tower. The contractor only charged the City of Skyline \$3000 for labor. This work was introduced as Change order #2. The pump will be disconnected from the old tower and connected to the new tower when the new tower is up and running.
- ❑ City Clerk Report-Marnie states that she has nothing to report.

❑ City Treasurer Report-Lon provided the council with a treasurer's report. Total receipts for the month of November are \$20,598.31, total payables are \$121,534.14. The account balance is \$1,178,102.36, the balance of the Water Tower project is \$703,290.85.

❑ Water and garbage bill list reviewed. Due to it being the end of the calendar, there are no residents with a 90 day balance, no letters will be sent out to residents. Motion to approve the treasurer's report and to pay the bills made by Jason Hamond, Eric Manske seconded, passed unanimously.

### **Departmental Reports**

❑ Water Department-Paige asked if there is a list of residence that have new meters, Charlie states that he has a list of resident's with new meters that he will provide to Mayor Attarian. Jason states that a pump is out at a resident's home, he was not sure of the exact address at the time of the meeting, he states that he contacted Lakeland and they are going to evaluate and replace the bad motor. Steve Romnes asked Jason if they can meet since Steve will be taking over the Water Department.

❑ Street Department-Eric states that the two street lights that were out have been replaced. He states that he has had some concerns about the snow plow service so far this snow season. He states that he spoke to JR, the plow company representative, to push the snow as far as he can into the yard without damaging them to create a larger roadway. Eric states that he marked drains and some of the parks and corners with orange stakes. Eric states that he observed that snow has been pushed into the park area and would remind residents not to push snow into the park area.

❑ Parks and Playground Department-Steve states that he does not have anything to report. Mayor Attarian states that Michelle Kotila will be taking over the Parks Department in the new year.

❑ Public Safety-Shirley is absent. Nothing to report.

### **Old Business:**

### **New Business:**

2023 budget-Mayor Attarian handed out copies of the proposed 2023 budget to the council members. Mayor Attarian reviewed each of the budget items listed. Motion to approve 2023 budget made by Jason Hamond, seconded by Eric Manske, passed unanimously. Eric Manske states that he will contact other companies about wifi, phone service

Change order #2-Water Tower project. Motion made to approve change order #2 made by Jason Hamond, seconded by Eric Manske, passed unanimously.

Review/Approve Payment #6. Jason Hamond motioned to approve payment #6, Eric Manske seconded, passed unanimously.

Council member reassignment. Steve Romnes to water, Michelle Kotila to parks

Plunkett annual contract reviewed. Jason Hamond motioned to accept the new contract, Eric Manske seconded, passed unanimously.

Change order #3. Jason Hamond motions to decline change order #3, Steve Romnes seconded, passed unanimously.

Hall rental. Mayor Attarian proposed raising hall rental to \$60 per use with a \$100 deposit for damage and cleaning. Jason Hamond motions to accept the new hall rental guideline, Eric Manske seconded, passed unanimously.

City Attorney-Ken White has resigned as City Attorney as of January 1, 2023. Mayor Attarian states that she will seek out a new City Attorney and will have options for the council at the January 2023 council meeting.

Jason Hamond motions to adjourn the meeting, Steve Romnes seconded, passed unanimously. Meeting adjourned at 7:56 pm.