

City of Skyline

# City Council Meeting Minutes

April 11th, 2022/ 6:45 PM / Skyline City Hall

COUNCIL ATTENDEES: Mayor Attarian, Lon Whitehead, Steve Romnes, Jason Hamond, Shirley Piepho

Absent: Eric Manske

Guests: Bryan Petzel, Nancy Kluck, Marilyn Schuenman

Via Google Meet: Unavailable Via phone: Kelly (Davido Consulting Group)

## Agenda:

- ❑ Meeting called to order by Mayor Attarian at 6:45 p.m.
- ❑ Pledge of Allegiance recited by all in attendance
  - Public Forum-Nothing from the public. Paige thanks the residents that signed the easement agreements
- ❑ Meeting Agenda and Minutes approved. Motion by Shirley, second by Steve.
- ❑ City Clerk Report
  - Spring clean up items (Reflective marker/Sticker replacement, dirt piles/sign in Moran (straighten), repair/replace light by Skyline limestone)
  - Rebate for LED bulb replacement/Quote from Ploog-Council discussed the decision of switching all lights to LED. Shirley asked that I contact Ploog to get a quote for just replacing the fluorescents that are out and what the cost will be after the Xcel rebate. Mayor Attarian motion to move forward with replacing all fluorescents with LEDs, Jason seconded. Steve voted yes, Jason Hamond yes, Shirley Piepho no. Motion passed. Marnie will contact Ploog to proceed with the work.
  - Basketball hoop/Concrete repair/Lines painted at Vetter. Coop will pay half of the project costs. The total cost of the updating will be approximately \$2500. Council agrees that we should move forward. Council states that Marnie can send out an email requesting residents to assist in the remaining \$1250.
  - Paint wellhouse. City of Skyline painted in the picnic area or side of the building. Marnie volunteered to purchase the paint and paint the building this summer. Paige asked that a new color be discussed prior to starting on the project.
- ❑ City Treasurer Report
  - Lon provided the council with the treasurer's report. Total Receipts for the month of March were \$45,817.36, total payables were \$30,739.94. Total fund balance is \$372,137.41

- ❑ Water and garbage bill list

### **Departmental Reports**

- ❑ Water Department-Jason states that he does not have anything for the water department.
- ❑ Street Department-Eric called in remotely. He states that he contacted Dustin Samualson about completing dirt work at 217 E. Skyline Court and 241 W. Skyline Court. Dustin states that he can complete the work. Paige expresses that one of those residents is elderly and is physically unable to water the grass herself. French drain at 42, 43, 44 and 45 Skyline Drive is a big issue in the inability for water to drain properly and is contributing to the street's disrepair. Paige explains that there is not much actual drainage in Skyline. Eric states that the repair will need to occur soon, he is hoping as early as next week in order to minimize the damage that is being done to the street. Shirley states that there is \$20,000 set aside for street repairs for the City of Skyline, the City simply needs to apply for the funds. Shirley states that she will send the information to Eric on how to get funding. Eric motioned to have the work started as soon as possible. Shirley seconded. Passed unanimously. Eric will schedule the work. Eric states that he contacted 3 people/companies about potential foundation damage that may occur throughout water tower construction. He states that Innovative Basement Solutions will come out free of charge to take pre-construction photos. Paige states that there would have to be individual reports of the condition of the foundations currently. Eric states that Crown Underground has requested a Right of Way permit. Marnie will work on the permit. Mayor Attarian asks what the council feels about the Innovative Basement Solution "free" evaluation. Shirley and Steve both agree that there would be a concern that they may solicit residents for additional work. The council agrees that they should proceed with paying a fee to have the inspections done so that they are done professionally without the worry of solicitation of additional services. The council recommends that Complete Basement Systems come in to complete the foundation inspections.
- ❑ Parks and Playground Department-Steve states that he will be ordering and replacing reflective stickers and reflectors for around the park area and various locations throughout Skyline. He will work on potentially removing the dirt piles from Moran Park.
- ❑ Public Safety

### **Old Business:**

None.

### **New Business:**

Change Order #1-Kelly from ISG explained the request for change order from General Construction. Contractor is seeking compensation for additional engineering and time related to the cell antennas. We were able to get them down to \$9025 from the \$15,000 they requested. It also includes a short contract time extension because they are saying delays in purchasing the materials led to a delay in delivery. Kelly explained that this change order is due to

circumstances of the cell tower companies that were unknown at the time of the original bill. Shirley clarified that this change order was not due to lack of homework on the construction company, but due to the unknown cell tower information. Kelly states that moving forward costs will be incurred by the cell phone companies rather than the City of Skyline according to KLM consultants. Shirley asks how many cell phone companies the City of Skyline would be working with. Kelly states that at this time there are three different companies, T-Mobile, Verizon and AT&T, he states that he is not 100% sure about T-Mobile's commitment at this time. Paige is concerned that General Construction instigated the change order and the City of Skyline did not. She wants to make sure that this does not continue to happen throughout the project. Jason also states that he is concerned that the contract did not stipulate changes such as this and wants to make sure that it does not set a precedent if the council approves it. Jason also asks what happens if the council does not approve this request for change order. Paige asks Kelly for his recommendation. Kelly recommends approving the one month plus extension from April 15th to June 1st. He states that he is at 50-50 on approving the \$9025. Jason states that the council could approve \$4500 and have General Construction taking on the rest of the cost. The outside engineering cost was \$5000, Kelly suggests that the City of Skyline offer to pay that fee. Mayor Attarian would like to see the engineering bill, Kelly states that he can provide the invoice for \$5000 to the council. Jason motioned to extend for one month and to pay the \$5000 engineering fee, Steve second, passed unanimously.

Mayor Attarian presented the council with a proposed schedule of water tower progress, she states that this is a sample of what they would like to provide to the residents as the water tower construction begins. Mayor Attarian states that the schedule will be emailed with the next newsletter.

Mayor Attarian motioned to adjourn the meeting at 8:15 am, Jason seconded, and passed unanimously.

# City of Skyline Treasurer's Report

For the Month of March 2022

Presented April 11, 2022

## Receipts

AT&T (antennas)	2,750.00
TMobile (antennas)	3,526.40
Verizon (antennas)	1,791.08
Water/Garbage Receipts	3,878.87
Hall rental	45.00
Bond proceeds	33,090.00
Interest income	736.01

## Total Receipts

**45,817.36**

## Payables

Blue Earth County (County attorney fee)	72.25
Centerpoint Energy	229.14
Consolidated Communications (phone & wifi)	120.26
David Drown Associates (Consulting re Water Tower)	16,000.00
DPC Industries (Water Dept chems)	30.00
Free Press (property assessment meeting notice)	37.93
Hawkins, Inc (Water Dept)	512.76
Jetter Clean (Water Tower - jet ravine line )	250.00
Laketown Electric Corp (Water Dept - water meter pads)	893.11
League of MN Cities Insur Trust (Work comp ins)	345.00
League of MN Cities Insur Trust (Property & casualty Ins)	3,736.00
LJP Waste & Recycle	1,207.86
MN Waste Processing	1,521.57
Precision Backhoe (Water Dept re 217 E Skyline Ct)	2,049.63
Rowan Pepper (Cleaning city hall)	100.00
Schwicker's (Water/Sewer - lift station leak)	1,143.01
US Bank (bonding agent fees)	850.00
Wells Fargo CC (Office supplies 7.99; LMC conf 199.00)	206.99
White, Ken Law Office (re easements for project)	840.00
Xcel Energy	594.43

## Subtotal

**30,739.94**

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## Total Payables

**30,739.94**

## Account Balances 3-31-22

Community Bank checking	39,270.12
Community Bank savings	312,395.85
Pioneer Bank	19,761.43
Wells Fargo checking	710.01

## Total Fund Balances

**372,137.41**